

SOUTH GRANVILLE WATER AND SEWER AUTHORITY
ALLOCATION REQUEST FORM (FY23-24)

ALLOCATION REVIEW FEE AND ALLOCATION REQUEST FORM MUST BE SUBMITTED TO SGWASA
CUSTOMER SERVICE. SUBMISSIONS MAY BE MADE IN PERSON OR IN THE DROPBOX AT THE SGWASA OFFICE, OR
BY MAIL.

1. APPLICANT INFORMATION

Instructions: Complete the following information and add any comments.

Name: _____ Application Date: _____
Email: _____ Phone Number: _____
Mailing Address: _____
City: _____ State: _____ Zip Code: _____
New Connection Address: _____
City: _____ State: North Carolina Zip Code: _____
Subdivision Name: _____ Sublot #: _____
Signature: _____ Date: _____
Comments: _____

2. ALLOCATION TYPE, PROPERTY INFORMATION, AND ASSOCIATED REVIEW FEE

Instructions: Select Single Family Residence or Development and Utility Type(s).

CHECK ONE		ALLOCATION REVIEW FEE
<input type="checkbox"/>	SINGLE FAMILY RESIDENCE	\$250
<input type="checkbox"/>	DEVELOPMENT RESIDENTIAL/COMMERCIAL (LESS THAN 400 GALLONS PER DAY)	\$250
<input type="checkbox"/>	DEVELOPMENT RESIDENTIAL/COMMERCIAL (GREATER THAN 400 GALLON PER DAY)	\$500

CHECK ONE	
<input type="checkbox"/>	WATER ONLY ALLOCATION REQUEST
<input type="checkbox"/>	SEWER ONLY ALLOCATION REQUEST
<input type="checkbox"/>	WATER AND SEWER ALLOCATION REQUEST

Instructions: For Developments, please complete the following information.

RESIDENTIAL/COMMERCIAL/INDUSTRIAL DEVELOPMENTS

PROPOSED ZONING: _____
PROPOSED UNITS/ACRE: _____
PROJECT DESCRIPTION: _____

3. MUNICIPAL JURISDICTIONAL APPROVAL NEEDED BY REPRESENTATIVE WHERE FACILITY WILL BE BUILT:

Instructions: Before you submit your application to SGWASA, you will need to obtain the approval from the jurisdiction where the structure will reside. Once you have obtained the required signature, then you can submit your application, along with your review fee to SGWASA Customer Service.

CHECK ONE

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TOWN OF BUTNER (Planner)

☐

CITY OF CREEDMOOR (Planner)

☐

TOWN OF STEM (Planner)

☐

GRANVILLE COUNTY (Planner)

REPRESENTATIVE'S NAME & TITLE: _____

SIGNATURE: _____ DATE: _____

4. FLOW CALCULATION

Instructions: Please complete the calculations below as related to your category.

CHECK ONE OF THE FOLLOWING TWO CATEGORIES

GPD = Gallons Per Day

1

☐

SINGLE FAMILY RESIDENCE

TOTAL ALLOCATION REQUESTED

TOTAL NUMBER OF BEDROOMS = X 75 GPD = GPD

2

☐

RESIDENTIAL DEVELOPMENT

A. TOTAL NUMBER OF UNITS =

B. TOTAL NUMBER OF BEDROOMS PER UNIT =

C. GRAND TOTAL NUMBER OF BEDROOMS (A X B) =

D. GALLON PER DAY OF FLOW PER BEDROOM = 75 GPD

E. TOTAL ALLOCATION REQUEST (C x D) = GPD

COMMERCIAL/INDUSTRIAL DEVELOPMENT

FLOW RATES SHALL CONFORM TO THE NORTH CAROLINA ADMINISTRATIVE CODE 15A NCAC 02T .0114. ANY DEVIATION FROM THESE FLOW RATES MUST BE JUSTIFIED IN WRITING.

DESCRIPTION OF FLOW CALCULATION: _____

TOTAL ALLOCATION REQUEST = GALLONS PER DAY

5. NOTES

Instructions: Please add notes that will help us understand your project, timelines, etc.

SGWASA USE ONLY

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ALLOCATION REQUEST APPROVED

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ALLOCATION REQUEST NOT APPROVED

ALLOCATION APPLICATION REVIEWED AND APPROVED BY:

NAME, TITLE, DATE

ALLOCATION APPLICATION CHECKED BY:

NAME, TITLE, DATE

DATE APPLICATION RECEIVED:

SGWASA-ISSUED ALLOCATION ID: (CY-000)

PLEASE READ: Steps Required To Complete Your Application & Fee Updates

1. Complete all information on this application in Sections 1-5.
2. Don't forget to obtain the necessary jurisdictional signature in Section 3.
3. Bring a Signed Copy of your Allocation Application to the SGWASA Customer Welcome Center located at 415 Central Ave., Suite B between the hours of 9am-4pm weekdays. You will be required to pay your Allocation Review Fee (See Section 2) when you submit your application.
4. Once you submit your Allocation application, a representative from SGWASA will review your application and follow up with you regarding the application and its status.
5. The Allocation application review may take 10 business days or more to process depending on utility availability, etc.
6. Allocation review fees and all pertinent fees associated with providing water and sewer service are subject to change.
7. All fees will be reviewed at the time of payment to ensure the fees are accurate and up to date. If fees have changed since the allocation application was received, SGWASA will recalculate any fees as approved by the Board of Directors.